



Nassau Region
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REGION DIRECTOR
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Dear Presidents,

I am deeply honored and humbled to have been appointed by New York State PTA as Nassau Region Director for the 2018-2019 year. I look forward to working with each of you to make Nassau Region be the best it can be.

If you have completed your term as president, I thank you for all you have done for children. I am sure that when you reflect on your presidency, it will be the wonderful memories of the happy students that will stay with you. Always remember that you have made a difference in a child's life.

Your next step, if you have not done so already, should be to pass on all PTA materials to the incoming president. Be sure to thank all those who gave their time to help make your PTA a success. As an Immediate Past President, now is the time to take a step back but you should be available for the unit when you are needed.

If you are entering your second year as president, keep up the great work. You should be looking for your successor to prepare for a smooth transition upon conclusion of your term.

If you are a newly elected first year president, your first order of business should be for you and your Executive Committee to attend training and to encourage your board to attend training. Remember, any member of your unit can attend PTA trainings and workshops. A well trained unit is the key to a successful PTA. You should familiarize yourself with the NYS PTA Resource Guide. Explore all the information and resources available to you on the National PTA, New York State PTA and Nassau Region PTA websites. Share this information with your membership. When preparing your budget for the year, be sure to include training, it is a viable expense.

Your first opportunity for training will be Nassau Region's Annual Officers' Training which will be held on June 14th at Plainview-Old Bethpage MS. There will be individualized workshops for all elected officers and the chance for you to meet with your Assistant Director.

It is imperative that you tend to the following immediately:

Log on to Member Hub and enter your Officers' Contact Information. This will only take a few minutes to complete. If you do not have access to a computer, a hard copy of the Annual Officers Contact Form (Form A) is available, which should be returned to me at 37 Chickadee Lane, Levittown, NY 11756. Mailing lists are generated from this information. You will not receive any mailing without this information being updated. Please fill out an additional mailing form and send with payment to: Diane Mcpartland, 33 Bobolink Lane, Levittown NY 11756. All PTA checks must have two signatures.

Pay your insurance payment by June 1, 2018. Invoices have been sent to the current president directly from AIM Insurance. Remember, your insurance should be paid directly to AIM. See the information in the Insurance packet that was sent to each unit.

To be considered a unit in good standing, your unit/council bylaws must be current, your insurance and membership dues must be paid and your Officers Contact Information must be completed. If you are unsure of the steps necessary to update your bylaws, please contact our Bylaws chairman at bylaws@nassaupta.org or your Assistant Director. You can update your bylaws on the NYS PTA website at www.nyspta.org, click on the Bylaws EZ tab and follow the instructions. Please be sure to email the signed and dated copy of the cover sheet to Nassau Region's Bylaws Chair. This is a very important & required step that many units fail to complete.

Your first membership payment will be due to the State office by November 1, 2018. We will be conducting the Reflections/Membership/Treasury Workshops in August (more information to follow). Please be sure to send your Membership and Reflections chairmen and your Treasurer to these informative workshops. Their attendance at this training will help to get your unit off on the right foot for the year ahead.

Should your unit receive any notices from the IRS or if you have been advised that your tax exempt status has been revoked, please contact your AD immediately for assistance.

The NYS PTA Summer Leadership Conference will be July 20th - 22nd at Union College in Schenectady.

Nassau Region has dedicated Assistant Directors and Chairmen who are available to assist you with any questions you have or information you need. Be sure to visit the Nassau Region PTA website (www.nassaupta.org) for important information on upcoming events, registration information, contact information for Nassau Region Board members and other important links.

I hope you have a wonderful, relaxing summer and you are ready to begin the school year with energy and excitement.

Best,

Lynn

Lynn A. Petrofsky

Nassau Region Director