

Step by Step Comparison Guide for Bylaws Wizard- 2017

Use this guide to find answers to the wizard on your old bylaws.

- Membership Adoption Date: Date your unit voted on new bylaws
- President/Secretary names: Either Co-President or both, recording secretary, at time of adoption
- Dues- page 6 (14) Section 5.

Officer Structure-

- President: page 6 Article VII Officers and Their Election (15) a.
- Vice President Structure: page 8 (21) c.
- Vice President number: page 6 Article VII Officers and their Election (15) a.
- Secretary Structure: page 6 – Article VII Officers and their Election (15) a.
- Officer Term: page 6 (16) c.

Nominating Committee-

- Page 7 Section 3. Nominating Committee (17) a. Total members, members from executive board, members not from executive board
- Election Month – page 7 (18) # e.
- Annual Meeting - page 11 Article XI Meetings of the Association (27) # Section 2
- Additional Nominations – page 7 Section 3 (18) f. (if f. not present, click no)
- Nominating Committee Report Publication- **** New** Not in old bylaws.** Unit must now choose 2 weeks or 1 month for Nominating Committee to report/post/present proposed slate PRIOR to election mtg. Unit should vote on a procedure as to how/where slate will be posted/emailed, etc.
- Additional Executive Committee Members – top of page 10 (24) Section 1
- Additional Executive Board Members – page 10 Article X- Executive Board (26) Section 2
- Council Delegates and their Selection- page 12 Article XIII Council Membership (30) Section 1 ****This must match your Council's bylaws on their page 7****
- Quorum – page 11 Article XI Meetings of the Association (28) Section 4