

## TIPS FROM TEAM AD

We are the 10 ADs (assistant directors) to help guide PTA members through any PTA concerns or issues which may arise. We are your first line of contact when reaching out.

As the new year began, we received questions on a variety of topics, such as class parents, 5th grade committees, membership and donations. No question is too small or insignificant to not be asked.

This article will focus on CLASS PARENTS.

1. If class parents is a PTA committee, monies collected would need to be deposited in the PTA fund, and check requisitions would be required (and of course receipts) to receive payment.
2. The role of class parents, in most districts, has moved away from disseminating information (such as school closings) and more towards organizing class parties and gifts.
3. The easiest way to handle class parents is to have it fall under student government or something similar through the school, rather than as a PTA committee. That way the parents can collect the necessary money and spend it WITHOUT it going through PTA funds.
4. PTAs can certainly work with the school in helping to facilitate the recruitment of the parents, but keeping the funds separate is the safest and easiest way!